Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing

Report for: Mayor	
Mayor and Cabinet	X
Mayor and Cabinet (Contracts)	
Executive Director	

Information ☐ **Part 1** X **Part 2** ☐ **Key Decision** ☐

Date of Meeting	10th January 2018	
Title of Report	Local Development Scheme 2018	
Originator of Report	David Syme	**Ext. 47400**

At the time of submission for the Agenda, I confirm that the report has:

Category	**Yes**	**No**
Financial Comments from Exec Director for Resources	√	
Legal Comments from the Head of Law	√	
Crime & Disorder Implications	√	
Environmental Implications	√	
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		

Signed: _Executive Member
Date: 21st December 2017

Signed: _____ Director/Head of Service

Date 20th December 2017

Control Record by Committee Support

Action	**Date**
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	